**FORM 1.3 – SITE RULES** (Amend as required)

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| **SITE RULES** |
| **I / WE EXPECT ALL PERSONNEL TO COMPLY WITH THE FOLLOWING SITE RULES:** |
|  | HAVE A VALID SAFE PASS AND ATTEND SITE INDUCTION BEFORE STARTING WORK ON SITE |
|  | SEEK PERMISSION/SIGN-IN BEFORE ACCESSING THE SITE |
|  | OBSERVE AND OBEY SITE RULES AND SIGNAGE |
|  | REPORT ANY UNSAFE WORK PRACTICES AND DAMAGE TO EQUIPMENT |
|  | HAVE THE NECESSARY TRAINING FOR THE JOB/ACTIVITY THAT THEY ARE DOING |
|  | WEAR THE APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT AT ALL TIMES DURING WORK  |
|  | WORK IN A SAFE MANNER  |
|  | RESPECT FELLOW WORKERS AND THE ENVIRONMENT  |
|  | FAMILIARISE THEMSELVES WITH EMERGENCY / FIRST-AID PROCEDURES  |
|  | RESPECT THE NEIGHBOURING ENVIRONMENT AND MINIMISE NOISE, DUST AND VIBRATION  |
|  | RESPECT THE LOCAL AREA TRAFFIC REQUIREMENTS / RESTRICTIONS AND BE PARTICULARLY MINDFUL OF THE HAZARDS TO CHILDREN |
|  | ‘WATCH OUT’ FOR FELLOW WORKERS AND ATTEND ANY SAFETY TRAINING / TOOLBOX TALKS / MEETINGS AS REQUESTED |
|  | AVOID WORKING ALONE ‘OUT OF HOURS’ UNLESS SAFETY PROCEDURES ARE IN PLACE  |
| NOTE: THESE RULES APPLY TO ALL, INCLUDING MANAGERS, SUPERVISORS AND WORKERS  |
| PERSON RESPONSIBLE FOR UPDATING ‘SITE RULES’ AND ENSURING THEY ARE DISPLAYED IN A PUBLIC PLACE, E.G. CANTEEN: |